

GREENHILL LIBRARY FARMERS/ARTISAN MARKET

Email market@greenhill-library.org

www.greenhill-library.org/market/

GREENHILL LIBRARY FARMERS/ARTISAN MARKET - Trading Terms and conditions

Organiser Friends of Greenhill Library

Event Farmers/Artisan Market

These terms and conditions and the online Traders Application Form together form a binding agreement between the Company or Organisation named and the form and the Organiser.

Public Liability Insurance (Own Infrastructure only)

1.1 Traders are responsible for the insurance of their own property and must have current Public Liability Insurance to the value of £2 million or more at the time of the event.

1.2 All traders must submit photocopies of their insurance cover with the application and have originals with them for inspection at the time of the event.

1.3 The trader or agents shall not hold the Organiser or its partners responsible for any loss, damage, theft or destruction of any exhibit, goods, property or equipment.

Health and Safety

1.4 Health & Safety Officials under the Health & Safety at Work Act 1974 will inspect the site during the event. Where appropriate, sites may also be inspected by Environmental Health, Trading Standards officers or other professional body.

1.5 If your stall requires any powered appliances you will need to supply your own generator which must have the relevant Safety certificate which may be requested at the event. All generators must be in good working condition, they should be **NON PETROL** and classified as ultra silent. If any complaints are received about noisy generators, you may be asked to remove and replace with an alternative. All generators must be protected to ensure the public do not have access to them,

1.6 All food traders must provide copies of Food Hygiene Certificates. A minimum of 3 stars Hygiene Inspection rating is required for this event.

1.7 All electrical equipment must be PAT tested with a current sticker/certificate with the equipment.

1.8 Set up is from 08:30 and the site must be cleared by 16:00

1.9 Trading time is **between 10:00 - 15:00** and the site is for pedestrians only during this time. Traders are required to stay during these core hours.

1.10. Arrangements have been made for traders parking in the junior school car park opposite - Traders should use this if possible to make space for customer parking. Otherwise on street Parking is available locally.

1.11 Anyone found selling items not listed on the application form may be asked to remove them from sale to ensure a fair market. Illegal, counterfeit or inappropriate goods will be removed from the site and the relevant authorities informed.

1.12 Traders are responsible for ensuring that stalls and immediate surrounding areas are kept tidy at all times and rubbish removed at the end of the event. Traders must make arrangements to remove their own rubbish and are not permitted to use public waste bins. Any traders leaving rubbish will not be asked to attend future events.

General

1.13 All pitches will be allocated and are not transferable. The event organisers' decision is final with regard to layout and position of stalls.

1.14 Any traders found exceeding the allocated 3m x 3m pitch or 50% rented gazebo space will be required to co-operate fully with any issues arising.

1.15 The event Organisers reserves the right to cancel or postpone an event.

1.16 If a trader wishes to withdraw from the event less than 4 weeks prior to the event date, a refund less 20% will be given unless the space can be re-let.

Data Protection

1.17 The information you provide will not be passed on to a third party unless we are required to do so by law.

1.18 Contact us by email to market@greenhill-library.org