

## Friends of Greenhill Library, Charity No 1158656

### Receipts and Payments Accounts for the Year Ending 31st March 2021

(All figures to the nearest £)

	Notes	General	Designated	Total	Total	Total	Previous
	1	Unrestricted	Unrestricted	Unrestricted	Restricted	All	Year
		Fund	Funds	Funds	Funds	Funds	
<b>Receipts</b>							
Grants	2	39,143		39,143	54,497	93,640	35,839
Donations/gift aid		4,506		4,506	2,020	6,526	6,181
Fundraising	3	2,410		2,410	0	2,410	27,452
Other Receipts		1,785		1,785	0	1,785	2,295
<b>Total receipts</b>		<b>47,844</b>	<b>0</b>	<b>47,844</b>	<b>56,517</b>	<b>104,361</b>	<b>71,767</b>
<b>Payments</b>							
	4						
Staff costs		50		50	9,275	9,325	5,746
Building costs		239		239	8,581	8,820	15,176
Utilities		0		0	3,886	3,886	4,769
Marketing (Shared Grant)					192	192	4,439
Licensing & Compliance				0	0	0	2,892
Council tax				0	485	485	1,971
Insurance				0	1,796	1,796	1,748
Equipment costs		10		10	2,037	2,047	1,352
Printing/office/telephone		64		64	1,254	1,318	3,795
Library Service costs		684		684	2,063	2,747	966
Fundraising Expenses		0		0	0	0	3,385
Other costs		225		225	13	238	3,030
<b>All payments</b>		<b>1,273</b>	<b>0</b>	<b>1,273</b>	<b>29,581</b>	<b>30,854</b>	<b>49,269</b>
<b>Surplus/(Deficit)</b>		<b>46,571</b>	<b>0</b>	<b>46,571</b>	<b>26,936</b>	<b>73,507</b>	<b>22,498</b>
Transfers between Funds	5	-73,300	73,300	0	0	0	0
Funds last year end		106,697	18,300	124,997	5,232	130,229	107,731
Funds this year end	6	<b>79,968</b>	<b>91,600</b>	<b>171,568</b>	<b>32,168</b>	<b>203,736</b>	<b>130,229</b>

These accounts, including the notes, were approved by the trustees on 11th August 2021.

Signed for the trustees



C. R. Brown  
Chair of Trustees

L N Coates

L. N. Coates  
Secretary of Trustees

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(All figures to the nearest £)

#### Notes to the Accounts

1. These accounts are in a format different from previous years because of the use of new software and the need for more transparency about restricted and designated funds. They are considered to meet Charity Commission requirements for Receipts and Payments accounts. The trustees comments on the accounts and all administrative details are contained in their annual report for 2020-21.

#### 2. Grants.

The **Unrestricted grants** consist of 4 amounts paid from central government funds as business support grants. They recognised the limitations on charity fundraising during lockdowns.

#### Restricted Grants and Donations

Funder	Purpose of grant or donations	Amount	Notes
Sheffield City Council	Associate Libraries Grant	17,069	Annual Grant
Sheffield City Council	Book Grant	2,000	A one-off award.
Sheffield City Council	Capital Grant	10,000	For use in developing the library buildings.
Sheffield City Council	Ward Pot for library equipment	591	For the Children's Library
National Lottery	Buildings Development.	9,556	An Awards for All grant.
National Lottery	Community Outreach	14,041	Part of a 2-year grant to establish a sub-library on Lowedges.
S. Yorks. Community Foundation	To provide a music day for children.	1,240	A musical story event with instruments to try out.
Bequest	To provide a bookcase and books.	850	In memory of John Jeffcock, a library volunteer.
Various donors.	To provide a memorial bench and books.	1,170	In memory of Patrick Coghlan, first chair of the library trustees.
<b>Total</b>		<b>56,517</b>	

#### 3. Fundraising.

Book Sales	1,148
Photocopies & printing	19
Coffee Mornings	20
Knit & Natter	10
Open Gardens	1,213
<b>Total</b>	<b>2,410</b>

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#### Notes to the Accounts

#### 4. Details of Payments from the SCC Associate Libraries Grant.

Repair & Maintenance	1,813
Security-alarms & keyholder costs	522
Cleaning & sanitation	990
<b>Total building costs</b>	<b>3,325</b>
Electricity	2,497
Gas	1,389
<b>Total utilities</b>	<b>3,886</b>
<b>Council:Tax</b>	<b>485</b>
<b>Insurance</b>	<b>1,796</b>
<b>Equipment purchase and repair</b>	<b>931</b>
Printing & photocopying costs	208
Stationery & Consumables	133
Internet	216
Telephone	459
<b>Total Printing/office/telephone</b>	<b>1,016</b>
Books	579
IT Support	300
<b>Total Library Service costs</b>	<b>879</b>
<b>All payments</b>	<b>12,319</b>
<b>Carry-forward</b>	<b>4,750</b>

#### 5. Designated Funds.

For a number of years the trustees have budgeted to transfer at least £3,000 into a fund designated to meet major repairs, as reported in their annual reports.

This year £3,300 was transferred, taking the fund to £21,600. The trustees decided to transfer a further £70,000 unrestricted funds into designated funds as at 31/3/21.

£50,000 has been put into a Building Developments Designated Fund, in line with earlier decisions to set aside at least £45,000 for that purpose.

£20,000 has now been put in an Events Designated Fund, using some of the business support grants. The trustees have always run some events for community benefit

that have not been fundraising. It is recognised that much needs to be done to re-engage with the community in Greenhill and Lowedges to restore confidence

in coming to the libraries. Whilst the government grants were primarily to cover a huge loss of fundraising, they provide the opportunity to have this new fund.

#### 6. Distribution of Funds at year end.

Petty cash and cash floats	129
Virgin Money Current Account	69,835
Unity Trust Bank Current Account	27,435
Charity Bank Easy Access Account	55,898
Hampshire Trust Bank 1-Year Accounts	50,439
Total	203,736

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**Movement of Funds**

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
General - General Fund	106,697	47,844	1,273	-73,300	79,968
Build - Building Development Fund	-	-	-	50,000	50,000
Events - Events To Re-Engage The Community.	-	-	-	20,000	20,000
Repair - Repair Fund	18,300	-	-	3,300	21,600
<b>Total Unrestricted Funds</b>	<b>124,997</b>	<b>47,844</b>	<b>1,273</b>	<b>0</b>	<b>171,568</b>
A4A - National Lottery Awards For All	-	9,556	5,256	-	4,300
LOW - Lowedges Outreach	4,032	14,041	9,513	-	8,561
Mark - SCC Marketing Fund For All Associate Libraries	500	-	192	-	308
John Jeffcock Bequest	-	850	850	-	0
Patrick Coghlan Memorial donations	-	1,170	533	-	637
SCC20 - Sheffield City Council Associate Libraries Grant	-	17,069	12,319	-	4,750
SCCBook - SCC Book Grant	-	2,000	-	-	2,000
SCCCap - SCC Capital Grant	-	10,000	-	-	10,000
SCCWard - SCC Ward Pot Equipment	-	591	403	-	188
SYMus - S. Yorks Community Foundation Grant	-	1,240	-	-	1,240
WardLow - SCC Ward Pot Lowedges Books	700	-	516	-	184
<b>Total Restricted Funds</b>	<b>5,232</b>	<b>56,517</b>	<b>29,581</b>	<b>0</b>	<b>32,168</b>
<b>All Funds</b>	<b>130,229</b>	<b>104,361</b>	<b>30,854</b>	<b>0</b>	<b>203,736</b>