Friends of Greenhill Library (FROGL)

Nomination Form for election as a Member of the Trustee Board; elections to be held at the AGM on 1 October 2025.

I (Name): …………………………………………………………………….

of (Address): …………………………………………………………………

………………………………………………………Postcode:…………….

Telephone: …………………… e-mail: ……………………………………

wish to be considered for election as a Trustee on the FROGL Board.

Signed (Candidate):..………………….………………… Date: ……………..

Nominated by a member of FROGL: (Name):……………………………………….

of (Address): …………………………………………………………………

………………………………………………………………………Postcode:………

Telephone: …………………… e-mail:……………………………………….

Signed (Proposer):..………………….………………… Date: ……………..

Greenhill Community Library is looking for people, who are or will be FROGL members (i.e. Friends or volunteers), to join the Trustee Board. The library is 100% volunteer-run and is an "associate library" of Sheffield City Libraries. It has a grant and other support, including training, from Sheffield City Council. Election is for 3 years but a trustee may choose to leave sooner.

Examples of useful areas of expertise are library operations, building management, finance, planning, publicity or health and safety. However, general experience of the voluntary sector and personal qualities, such as ability to work in a team and communicate with other volunteers and the general public, are also important.

The Charity Commission states that the Board of Trustees is responsible for "controlling the management and administration of the charity." This includes setting and approving all policies and monitoring work methods, progress and expenditure to ensure that the Friends of Greenhill Library runs according to the terms of the grants, which finance it, and according to Charity and Company Law. N.B. FROGL is a Charitable Incorporated Organisation (CIO), which means trustees are not personally liable in third party actions against the library.

The Board usually meets monthly. Induction is provided for all new trustees.

Nominations should be given or sent (by 29th September) to the Secretary of the Trustees, Lyndon Henard, either as a scanned attachment to secretary@greenhill-library.org or by post to 9 Old Hall Mews, Sheffield, S8 7QX. In emergencies, nominations may be made verbally on the night of the AGM itself.